


INVITATION TO BID COPY			BID DUE DATE AND TIME	
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE			05/08/2006	03:00 PM
SOLICITATION 000000480 VENDOR # VENDOR NAME AND ADDRESS <div style="border: 1px solid black; height: 100px; width: 300px; margin-top: 10px;"></div>			RETURN BID TO LSU at Eunice LSU AT EUNICE PURCHASING OFFICE 2048 JOHNSON HWY. (PO Box 1129) Eunice LA 70535 BUYER Pam Deville BUYER PHONE (337)550-1227 ISSUE DATE 04/20/2006	

TITLE: LSUE Physical Plant - Campus Marquee

To Be Completed By Bidder

1. _____ "No Bid" (sign and return this page only).
2. _____ My Company does not wish to receive future solicitations for this commodity code.
3. Specify your Delivery: To be made within _____ days after receipt of order.
4. Specify your Payment Terms: _____
 Prompt payment cash discounts for less than 30 days and less than 1% will be accepted, but will not be considered in determining awards. On indefinite quantity term contracts, cash discounts will be accepted and taken, but will not be considered in determining awards.
5. Specify your Bid Reference Number: _____
 (This number will appear on any resulting order or contract.)

General Instructions to Bidders

1. Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by the issuing LSU Campus/Department at the "Return Bid To" address stated above, until the specified due date and time.
2. Bids must be signed by a person authorized to bind the vendor. In accordance with Louisiana R.S. 39:1594, the person signing the bid must be: (1) a current corporate officer, partnership member, or other individual specifically authorized to submit a bid as evidenced in the appropriate records filed with the Louisiana Secretary of State; or (2) an individual authorized to bind the vendor as evidenced by a corporate resolution, certificate or affidavit; or (3) other documents indicating authority which are acceptable to the public entity.
3. Read the entire solicitation, including all terms, conditions and specifications.
4. All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit prices are to be initialed by the bidder.
5. Bid prices shall include all delivery charges paid by the vendor, F.O.B. LSU Destination, unless otherwise provided in the solicitation. Any invoiced delivery charges not quoted and itemized on the LSU purchase order are subject to rejection and non-payment.
6. Payment is to be made within 30 days after receipt of properly executed invoice, or delivery and acceptance, whichever is later. Delinquent payment penalties are governed by L.R.S. 39:1695.
7. By signing this solicitation, the bidder certifies compliance with all general instructions to bidders, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud.

BIDDER (Name of Firm)	MAILING ADDRESS
AUTHORIZED SIGNATURE	CITY, STATE ZIP
PRINTED NAME	PHONE #
TITLE	FAX #
E-MAIL	FEDERAL TAX ID #

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These standard terms and conditions shall apply to all LSU solicitations, unless otherwise specifically amended and provided for in the special terms and conditions, specifications, or other solicitation documents. In the event of conflict between the General Instructions to Bidders or Standard Terms & Conditions and the Special Terms & Conditions, the Special Terms & Conditions shall govern.

Bids submitted are subject to provisions of the laws of the State of Louisiana, including but not limited to: the Louisiana Procurement Code (R.S. 39:1551-1736); Purchasing Rules and Regulations (Title 34 of the Louisiana Administrative Code); Executive Orders; and the terms, conditions, and specifications stated in this solicitation.

1. Bid Delivery and Receipt

To be considered, sealed bids must be received and time-stamped at the "Return Bid To" address no later than the due date and time specified herein. Sealed bids cannot be accepted by telegraph, fax, or e-mail. Price alterations and addenda to bids may be submitted by telegraph or fax, and will be considered provided bidder's sealed bid, price alterations and addenda have been received in the purchasing office prior to bid opening time. Late bids cannot be accepted per L.A.C. 34:I.517, and shall be returned unopened.

2. Bid Forms

Bids are to be submitted on and in accordance with the LSU solicitation forms provided, and must be signed by an authorized agent of the vendor. Bids submitted on other forms or in other price formats may be considered informal and may be rejected in part or in its entirety. Bids submitted in pencil and/or bids containing no original signature indicating the bidder's intent to be bound will not be accepted.

3. Interpretation of Solicitation/Bidder Inquiries

If bidder is in doubt as to the meaning of any part or requirement of this solicitation, bidder may submit a written request for interpretation to the Buyer-of-Record at the address and/or fax number shown above. Written inquiries must be received in the Purchasing Office no later than five (5) calendar days prior to the opening of bids, and shall be clearly cross-referenced to the relevant solicitation/specification in question.

No decisions or actions shall be executed by any bidder as a result of oral discussions with any LSU employee or consultant. Any interpretation of the documents will be made by formal addendum only, issued by the Purchasing Office, and mailed or delivered to all bidders known to have received the solicitation. LSU shall not be responsible for any other interpretations or assumptions made by bidder.

4. Bid Opening

Bidders may attend the public bid opening of sealed bids and proposals. No information or opinions concerning the ultimate contract award will be given at bid opening or during the evaluation process. Written bid tabulations will not be furnished. Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting the Purchasing Office during normal working hours.

5. Special Accommodations

Any "qualified individual with a disability" as defined by the Americans with Disabilities Act, who has submitted a bid and desires to attend the public bid opening, must notify the Purchasing Office in writing not later than seven days prior to the bid opening date of their need for special accommodations. If the request cannot be reasonably provided, the individual will be informed prior to the bid opening.

6. Standards of Quality

Any product or service bid shall conform to all applicable federal, state and local laws and regulations, and the specifications contained in the solicitation. Any manufacturer's name, trade name, brand name, or catalog number used in the specification is for the purpose of describing the standard of quality, performance, and characteristics desired; and is not intended to limit or restrict competition. Bidder must specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact product specified in the solicitation.

7. New Products/Warranty/Patents

All products bid for purchase must be new, never previously used, of the manufacturer's current model and/or packaging, and of best quality as measured by acceptable trade standards. No remanufactured, demonstrator, used or irregular products will be considered for purchase unless otherwise specified.

The manufacturer's standard published warranty and provisions shall apply, unless more stringent warranties are otherwise required by LSU and specified in the solicitation. In such cases, the bidder and/or manufacturer shall honor the specified warranty requirements, and bid prices shall include any premium costs of such coverage.

Bidder guarantees that the products proposed and furnished will not infringe upon any valid patent or trademark; and shall, at its own expense, defend any and all actions or suits charging such infringement, and shall save LSU harmless.

8. Descriptive Information

Bidders proposing an equivalent brand or model are to submit with the bid descriptive information (such as literature, technical data, illustrations, etc) sufficient for LSU to evaluate quality, suitability, and compliance with the specifications. Failure to

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submit descriptive information may cause bid to be rejected. Any changes made by bidder to a manufacturer's published specifications shall be verifiable by the manufacturer. If items bid do not fully comply with specifications, bidder must state in what respect items deviate. Bidder's failure to note exceptions in its bid will not relieve the bidder from supplying the actual products requested.

9. Bids/Prices/F.O.B. Point

- The bid price for each item is to be quoted on a "net" basis and F.O.B. LSU Destination, i.e. title passing upon receipt and inclusive of all delivery charges, any item discounts, etc.
- Bids other than F.O.B. LSU Destination may be rejected.
- Bids indicating estimated freight charges may be rejected.
- Bids requiring deposits, payment in advance, or C.O.D. terms may be rejected.
- Bidders who do not quote "net" item prices and who separately quote an overall "lump sum" freight cost or discount for all items shall be considered as submitting an "all-or-none" bid for evaluation and award purposes; and risk rejection if award is made on an item basis.
- Prices shall be firm for acceptance for a minimum of 30 days, unless otherwise specified. Bids conditioned with shorter acceptance periods may be rejected.
- Prices are to be quoted in the unit/packaging specified (e.g. each, 12/box, etc), or may be rejected.
- In the event of extension errors, the unit price bid shall prevail.

10. Taxes

Vendor is responsible for including all applicable taxes in the bid price. LSU is exempt from all Louisiana state and local sales and use taxes. By accepting an award, resident and non-resident firms acknowledge their responsibility for the payment of all taxes duly assessed by the State of Louisiana and its political subdivisions for which they are liable, including but not limited to: franchise taxes, privilege taxes, sales taxes, use taxes, ad valorem taxes, etc.

11. Terms and Conditions

This solicitation contains all terms and conditions with respect to the purchase of the goods and/or services specified herein. Submittal of any contrary terms and conditions may cause your bid to be rejected. By signing and submitting a bid, vendor agrees that contrary terms and conditions which may be included in its bid are nullified; and agrees that this contract shall be construed in accordance with this solicitation and governed by the laws of the State of Louisiana.

12. Vendor Forms/LSU Signature Authority

The terms and conditions of the LSU solicitation and purchase order/contract shall solely govern the purchase agreement, and shall not be amended by any vendor contract, form, etc.

The University's chief procurement officer, or authorized designee, is delegated sole authority to execute/sign any vendor contracts, forms, etc, on behalf of LSU. Departments are expressly prohibited from signing any vendor forms.

Any such vendor contracts/forms bearing unauthorized signatures shall be null and void, shall have no legal force, and shall not be recognized by LSU in any dispute arising therefrom. Vendors who present any such forms to department users for signature without regard to this strict LSU policy may face contract cancellation, suspension, and/or debarment.

13. Awards

Award will be made to the lowest responsible and responsive bidder. LSU reserves the right: (1) to award items separately, grouped, or on an all-or-none basis, as deemed in its best interest; (2) to reject any or all bids and/or items; and (3) to waive any informalities.

All solicitation specifications, terms and conditions shall be made part of any subsequent award as if fully reproduced and included therein, unless specifically amended in the formal contract.

14. Acceptance of Bid

Only the issuance of an official LSU purchase order/contract, a Notification of Award letter, or a Notification of Intent to Award letter shall constitute the University's acceptance of a bid. LSU shall not be responsible in any way to a vendor for goods delivered or services rendered without an official purchase order/contract.

15. Applicable Law

All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.

16. Awarded Products/Unauthorized Substitutions

Only those awarded brands and numbers stated in the LSU contract are approved for delivery, acceptance, and payment purposes. Any substitutions require prior approval of the Purchasing Office. Unauthorized product substitutions are subject to rejection at time of delivery, post-return at vendor's expense, and non-payment.

17. Testing/Rejected Goods

Vendor warrants that the products furnished will be in full conformity with the specification, drawing or sample, and agrees that this warranty shall survive delivery, acceptance, and use. Any defect in any product may cause its rejection. LSU reserves the right to test products for conformance to specifications both prior to and after any award. Vendor shall bear the cost of testing

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<p>if product is found to be non-compliant. All rejected goods will be held at vendor's risk and expense, and subject to vendor's prompt disposition. Unless otherwise arranged, rejected goods will be returned to the vendor freight collect.</p> <p>18. Delivery Vendor is responsible for making timely delivery in accordance with its quoted delivery terms. Vendor shall promptly notify the LSU Department and/or Purchasing Office of any unforeseen delays beyond its control. In such cases, LSU reserves the right to cancel the order and to make alternative arrangements to meet its needs.</p> <p>19. Default of Vendor Failure to deliver within the time specified in the bid/award will constitute a default and may be cause for contract cancellation. Where the University has determined the vendor to be in default, LSU reserves the right to purchase any or all goods or services covered by the contract on the open market and to surcharge the vendor with costs in excess of the contract price. Until such assessed surcharges have been paid, no subsequent bids from the defaulting vendor will be considered for award.</p> <p>20. Vendor Invoices Invoices shall reference the LSU purchase/release order number, vendor's packing list/delivery ticket number, shipping/delivery date, etc. Invoices are to be itemized and billed in accordance with the order, show the amount of any prompt payment discount, and submitted on the vendor's own invoice form. Invoices submitted by the vendor's supplier are not acceptable.</p> <p>21. Delinquent Payment Penalties Delinquent payment penalties are mandated and governed by Louisiana R.S. 39:1695. Vendor penalties to the contrary shall be null and void, shall have no legal force, and shall not be recognized by LSU in any dispute arising therefrom.</p> <p>22. Assignment of Contract/Contract Proceeds Vendor shall not assign, sublet or transfer its contractual responsibilities, or payment proceeds thereof, to another party without the prior written consent and approval of the Purchasing Office. Unauthorized assignments of contract or assignments of contract proceeds shall be null and void, shall have no legal force, and shall not be recognized by LSU in any dispute arising therefrom.</p> <p>23. Contract Cancellation LSU has the right to cancel any contract for cause, in accordance with purchasing rules and regulations, including but not limited to: (1) failure to deliver within the time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition; (3) misrepresentation by the vendor; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the University; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) any other breach of contract. LSU has the right to cancel any contract for convenience at any time by giving thirty (30) days written notice to the vendor. In such cases, the vendor shall be entitled to payment for compliant deliverables in progress.</p> <p>24. Prohibited Contractual Arrangements Per Louisiana R.S. 42:1113.A, no public servant, or member of such a public servant's immediate family, or legal entity in which he has a controlling interest shall bid on or enter into any contract, subcontract, or other transaction that is under the supervision or jurisdiction of the agency of such public servant. See statute for complete law, exclusions, and provisions.</p> <p>25. Equal Employment Opportunity Compliance By submitting and signing this bid, vendor agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972; federal Executive Order 11246; federal Rehabilitation Act of 1973, as amended; the Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; the Age Act of 1975; the Americans with Disabilities Act of 1990. Vendor agrees not to discriminate in its employment practices, and will render services under any contract entered into as a result of this solicitation without regard to race, color, religion, sex, age, national origin, veteran status, political affiliation, handicap, disability, or other non-merit factor. Any act of discrimination committed by vendor, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of any contract entered into as a result of this solicitation.</p> <p>26. Mutual Indemnification Each party hereto agrees to indemnify, defend, and hold the other, its officers, directors, agents and employees harmless from and against any and all losses, liabilities, and claims, including reasonable attorney's fees arising out of or resulting from the willful act, fault, omission, or negligence of the indemnifying party or of its employees, contractors, or agents in performing its obligations under this agreement, provided however, that neither party hereto shall be liable to the other for any consequential damages arising out of its willful act, fault, omission, or negligence.</p> <p>27. Certification of No Suspension or Debarment By signing and submitting this bid, bidder certifies that its company, any subcontractors, or principals thereof, are not suspended or debarred under federal or state laws or regulations. A list of parties who have been suspended or debarred by federal agencies is maintained by the General Services Administration and can be viewed on the internet at www.epls.gov.</p>			

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01 MUST BE RECEIVED AND INSTALLED PRIOR TO 6/30/06

MANDATORY PRE-BID CONFERENCE AT 11:00 A.M.,
THURSDAY, APRIL 27, 2006, IN MANUEL HALL, ROOM 117.

PERFORMANCE & PAYMENT BOND WILL BE REQUIRED
OF SUCCESSFUL BIDDER, AS WELL AS CERTIFICATE
OF INSURANCE.

PERFORMANCE AND PAYMENT BOND SHALL BE RECEIVED
FROM SUCCESSFUL BIDDER WITHIN 10 DAYS OF REQUEST.
IF THE BOND IS NOT RECEIVED WITHIN 10 DAYS OF
REQUEST, LSU AT EUNICE RESERVES THE RIGHT TO AWARD
TO THE NEXT LOWEST BIDDER OR TO REJECT ALL BIDS
AND RE-ADVERTISE.

PRICE SHEET

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ITEM No.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED AMOUNT
0001	<p>UNLESS SPECIFIED ELSEWHERE, SHIP ALL ITEMS TO: LSU at Eunice BUSINESS AFFAIRS Grounds 2048 Johnson Hwy Baton Rouge, LA 70803</p> <p>ALL-OR-NONE AWARD: It is the intent of the University to award all items on an all-or-none basis to the overall lowest responsive and responsible bidder.</p> <p>Commodity Code: 801-66 LSUE Marquee sign per attached specifications. Note the mandatory pre-bid conference. Also note that a sealed bid is required that cannot be faxed.</p> <p>BIDS ARE TO BE MAILED OR DELIVERED TO: LSU AT EUNICE PURCHASING OFFICE 2048 JOHNSON HWY. (P O Box 1129) EUNICE, LA 70535</p>	1.00	EA	\$ _____	\$ _____

SPECIFICATIONS

ABSOLUTELY MUST BE RECEIVED AND INSTALLED PRIOR TO 6/30/06.

SAFETY LISTING:
WARRANTY:

DISPLAY TECHNOLOGY:
BRIGHTNESS:
HORIZONTAL VIEWING ANGLE:
PIXEL PITCH:
MATRIX:
COLOR:
DISPLAY CAPABILITY:

CONNECTION METHOD:
STANDARD CONTROLLER FEATURES:

TRANSITION EFFECTS:

DISPLAY EFFECTS:

TRAINING:

SIGN CABINETS:

DIMENSIONS:

SIGN INSTALLATION:

ETL
1 YEAR PARTS AND LABOR
5 YEARS FACTORY EXCHANGE PARTS
LIGHT EMITTING DIODE (LED)
3,000 NITS MINIMUM
90 DEGREES
1.75" (approx.)
16X88 (approx.)
AMBER
TEXT AND PICTORIAL GRAPHICS (SEE ATTACHMENT)
TELEPHONE REMOTE MODEM
LOCATION EDITOR, MESSAGE EDITOR, SCHEDULE EDITOR, DISPLAY CONTROLLER (OR SIMILAR)
COALESCE, COPY, FILTER, RAIN, ROLL DOWN, ROLL UP, TRAVEL, UNVEIL DOWN, UNVEIL UP, VENITIAN, ZOOM DOWN, ZOOM UP (OR SIMILAR)
BIJOU, FLASH, SNOW, SPARKLE, STATIC, TRAVEL (OR SIMILAR)
SUCCESSFUL BIDDER WILL PROVIDE TRAINING AT A TIME & DATE TO BE DETERMINED BY LSUE (AT NO EXTRA COST)
PRE-FINISHED ALUMINUM (COMES WITH A 15 YEAR WARRANTY) (OR SIMILAR)
DIMENSIONS ARE AS SHOWN ON THE ATTACHED PRINT (APPROX.)
SUCCESSFUL BIDDER WILL INSTALL THE MARQUEE. INSTALLATION SHALL INCLUDE FOUNDATION, SUPPORT STRUCTURE, DECORATIVE PYLON COVER, ELECTRONIC HOOK-UP AND TESTING, AND WILL PROVIDE ENGINEERED STRUCTURAL DRAWINGS WITH CALCULATIONS AND LIVE LOUISIANA ENGINEER STAMPS.

MANDATORY PRE-BID MEETING

CONTACT:

ADDRESS:

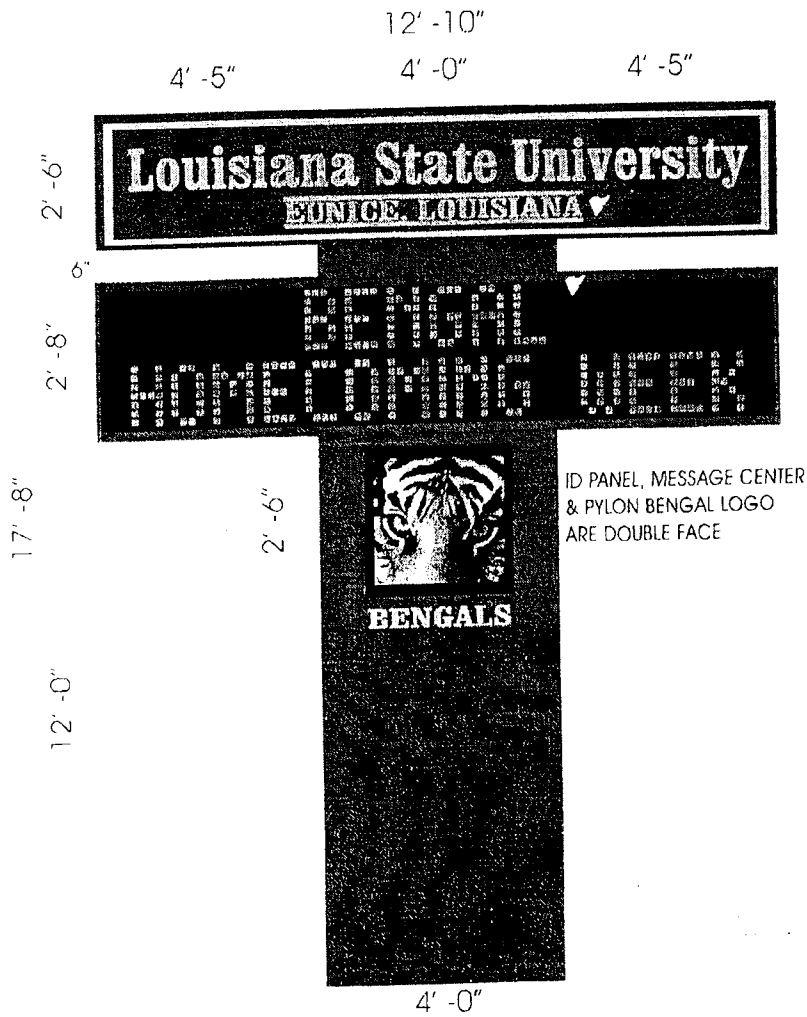
PERFORMANCE BOND REQUIREMENT:

11:00 A.M., APRIL 27, 2006, IN ROOM 117,
Manuel Hall, LSUE Campus

Call Michael Broussard at 337-550-1292 or
Pam Deville at 337-550-1227 for any other
requests.

2048 JOHNSON HWY., EUNICE, LA 70535

THE SUCCESSFUL BIDDER SHALL BE REQUIRED TO
FURNISH A PERFORMANCE & PAYMENT BOND IN AN
AMOUNT EQUAL TO 100% OF THE CONTRACT.



BIDDER QUALIFICATIONS:

BIDDER MUST SUBMIT A LIST OF FIVE (5) SUCCESSFULLY COMPLETED PUBLIC PROJECTS OF AT LEAST SIMILAR SCOPE AND SIZE. BIDDER SHALL SUBMIT NAME AND PHONE NUMBERS.

PICTORIAL GRAPHICS:

1ST	DIVIDE	JACK-O-LANTERN	REINDEER 2	TRACTOR
5 POINT STAR	DOG	KEY	R-HAND POINTING	TRAIN CABOOSE
AIRPLANE	DOLLAR BILL	KEY	RIGHT ARROW	TRAIN CAR
APPLE	DOWN ARROW	KEYS	RIGHT ARROW 2	TRAIN COAL CAR
BASKETBALL	DRILL	LEFT ARROW	RING	TRAIN ENGINE
BELL	EDGE ARROWS	LEFT ARROW 2	ROCKET	TREE
BELL 2	ELECTRIC PLUG	L-HAND POINTING	ROCKET 2	TREE 2
BICYCLE	ELEPHANT	LIGHT BULB	ROCKET 3	TREE 4
BICYCLE 2	EYE	LOCOMOTIVE	SCISSORS	TRUCK
BIG CAR	EYE 2	MARS	SEMI-TRUCK	TRUCK 2
BIRTHDAY CAKE	FIRE TRUCK	MIDDLE ARROWS	SHIP	TRUCK 3
BOAT	FISH	MOON	SHIP 2	TRUCK 4
BRUSH	FISH 2	MUSICAL NOTE	SIGN	TRUMPET
BUFFALO	FISH 3	MUSICAL NOTES	SKIER	TRUMPET 2
BULLDOZER	FORK	NOTES	SLEIGH	TURKEY
BULLDOZER 2	FRENCH POODLE	OAR	SLEIGH 2	UP ARROW
BUS	GHOST	OWL	SNOWFLAKE	US FLAG
BUS 2	GUITAR	OWL 2	SNOWMOBILE	US FLAG 2
CAMERA	GUITAR 2	PACMAN	SPRAY CAN	US FLAG 3
CANADIAN FLAG	HAMMER	PEN	SPRAY MIST	US MAP
CANDLE	HAMMER 2	PENCIL	STEAM SHOVEL	VALENTINE'S HEART
CAR	HEART	PIG	STICK MAN	VAN
CAR 2	HEART ARROW	PISTOL	TANK	VENUS
CHAIR AND TABLE	HELICOPTER	PLANE 2	TANK 2	WHALE
CLOCK	HELICOPTER 2	PLUS MINUS	TARGET	
CLOVER	HORSE	PRESENT	TELEPHONE	
COACH	HOUSE	RABBIT	TELEPHONE 2	
CROSS	HOUSE 2	RABBIT 2	TELEVISION	
DIAMOND			TELEVISION 2	